

PROGRAM WORKSHEET

| Day 1 | | Presentation Title | Speaker Name, Company |
|-------------|---------------------------------------|--------------------|---|
| 8:00-8:30 | Registration | | |
| 8:30-9:00 | Conference Opening Remarks | | District Rep /IAOM Int'l Officer/IAOM Office |
| 9:00-11:00 | Technical Sessions | | |
| 9:00-9:30 | | 1. Proposed Title | Name, Company |
| 9:30-10:00 | | 2. Proposed Title | Name, Company |
| 10:00-10:30 | EXPO and Break | | |
| 10:30-12:00 | Technical Sessions | | |
| 10:30-11:00 | | 3. Proposed Title | Name, Company |
| 11:00-11:30 | | 4. Proposed Title | Name, Company |
| 11:30-12:00 | Expo Time | | |
| 12:00-1:00 | Lunch | | |
| 1:00-5:00 | Technical Sessions | | |
| 1:00-1:30 | | 5. Proposed Title | Name, Company |
| 1:30-2:00 | | 6. Proposed Title | Name, Company |
| 2:00-2:30 | | 7. Proposed Title | Name, Company |
| 2:30-3:00 | EXPO and Break | | |
| 3:00-3:30 | | 8. Proposed Title | Name, Company |
| 3:30-4:00 | | 9. Proposed Title | Name, Company |
| 4:00-4:30 | District Meeting | | |

- Consider combining two of the 30-minute sessions into a 1-hour panel discussion.
- Feel free to move breaks/lunches and expo time around to fit your needs.
- Consider limiting breaks to 15 minutes if you aren't having an expo.
- You could take one hour of time and break it into 4, 15-minute What's New presentations.
- Adjust start/end times based on your needs.