



International Association of Operative Millers

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District Officers and Responsibilities

IAOM Director (District Representative to the Board of Directors) - Each district will be represented on the Board of Directors according to the IAOM Bylaws.

- a. Manage the affairs of the International Association of Operative Millers with other district directors.
- b. Encourage the district officers to maintain a well-managed program and existence.
- c. Attend the meetings of the IAOM Board of Directors. If the Director cannot attend a meeting, a representative who is selected from the District Executive Committee, will be appointed by the Director to attend the meeting in his/her place.
- d. It is recommended that the Director will have served as Chairperson of the District.
- e. The term of office for the IAOM Director is three years and each Director may be elected to serve two consecutive three-year terms, in addition to any unexpired term the Director may be serving.
- f. The Director shall receive no salary for the position.
- g. The Director must be an Active Member of the IAOM with a current membership.

District Chairperson

- a. The District Chairperson shall preside at all meetings of the district.
- b. The Chairperson is responsible for the preparation of the district technical program.
- c. The District Chairperson shall serve for one term of one year, except in the case of a small district, where the IAOM Board of Directors rules otherwise.
- d. It is recommended that the Chairperson shall be nominated from the position of Vice Chairperson.
- e. The District Chairperson shall serve as Chairperson of the District Executive Committee.
- f. The District Chairperson shall receive no salary for the position.
- g. The Chairperson must be an Active Member of the IAOM with a current membership.

District Vice Chairperson

- a. The Vice Chairperson provides assistance in preparing the district technical program.
- b. The Vice Chairperson shall perform the duties of the Chairperson in his absence.
- c. If for any reason the Chairperson cannot complete his term of office, the Vice Chairperson will assume the office.
- d. The Vice Chairperson shall serve for one term of one year, except in the case of a small district, where the IAOM Board of Directors rules otherwise.
- e. It is recommended that the Vice Chairperson be nominated from the position of 1st Executive Committeeperson.
- f. The Vice Chairperson shall receive no salary for the position.
- g. The Vice Chairperson must be an Active Member of the IAOM with a current membership.

District 1st Executive Committeeperson

- a. The 1st Executive Committeeperson provides assistance in preparing the district technical program.
- b. The 1st Executive Committeeperson shall chair a meeting in cases where the Chairperson and Vice Chairperson are absent.
- c. If for any reason the Vice Chairperson cannot complete his term of office, the 1st Executive Committeeperson will assume the office.
- d. The 1st Executive Committeeperson shall serve for one term of one year, except in the case of a small district, where the IAOM Board of Directors rules otherwise.
- e. It is recommended that the 1st Executive Committeeperson be nominated from the position of the 2nd Executive Committeeperson.
- f. The 1st Executive Committeeperson shall receive no salary for the position.
- g. The 1st Executive Committeeperson must be an Active Member of the IAOM with a current membership.

District 2nd Executive Committeeperson

- a. The 2nd Executive Committeeperson provides assistance in preparing the district technical program.

- b. If for any reason the 1st Executive Committeeperson cannot complete his term of office the 2nd Executive Committeeperson will assume that office.
- c. The 2nd Executive Committeeperson shall serve for one term of one year, except in the case of a small district, where the IAOM Board of Directors rules otherwise.
- d. It is recommended that the 2nd Executive Committeeperson be nominated from the position of 3rd Executive Committeeperson.
- e. The 2nd Executive Committeeperson shall receive no salary for the position.
- f. The 2nd Executive Committeeperson must be an Active Member of the IAOM with a current membership.

District 3rd Executive Committeeperson

- a. The 3rd Executive Committeeperson provides assistance in preparing the district technical program.
- b. If for any reason the 2nd Executive Committeeperson cannot complete his term of office, the 3rd Executive Committeeperson will assume that office.
- c. The 3rd Executive Committeeperson shall serve for one term of one year, except in the case of a small district, where the IAOM Board of Directors rules otherwise.
- d. The 3rd Executive Committeeperson shall receive no salary for the position.
- e. The 3rd Executive Committeeperson must be an Active Member of the IAOM with a current membership.

District Secretary/Treasurer

- a. The District Secretary/Treasurer shall keep the minutes of the District's Executive and Business meetings
- b. The District Secretary/Treasurer shall be in charge of:
 - 1. The funds for the district
 - 2. Collecting revenues and making disbursements
 - 3. Recording and reporting revenues and disbursements
 - 4. Placing the funds of the district in a depository
- c. Official correspondence
 - 1. Preserving all books, documents and communications
 - 2. Keeping the minutes of the District's meetings
- d. The District Secretary / Treasurer may serve an unlimited number of terms of office; each term being one year.
- e. The District Secretary / Treasurer shall receive no salary for the position.
- f. The Secretary / Treasurer must be a current member of the IAOM.

District Allied Trades Event Chairperson

- a. The Allied Trades Chairperson shall solicit participation in the district activities.
- b. The Allied Trades Chairperson shall solicit funding from the allied trades for events sponsored at the district meetings.
- c. The Allied Trades Chairperson shall receive no salary for the position.