



IAOM – JUNE 15, 2023

PROJECT MANAGEMENT



Platinum
member

TOP 10 SECRETS TO A SUCCESSFUL PROJECT

CLEAR SCOPE DEFINITION

- What is the most important thing to you?

OPTIMUM CONTRACTING APPROACH

- Scope certainty vs. functionality?
- Price certainty vs. lowest price?

RISK ANALYSIS AND MITIGATION

- Where are your biggest risks?
- Bonding and insurance mitigation

SCHEDULE TRACKING

- Schedules are a tool
- Milestones are important
- Lean Planning

DONUTS

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 **CANADA'S
BEST
MANAGED
COMPANIES**
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EFFECTIVE MEETINGS

- Kickoff
- Morning
- Wrap-up
- Well documented minutes

CHANGE MANAGEMENT

- Changes to scope
- Appropriate contingencies

PROJECT FINANCIALS

- Invoicing requirements
- Builders Lien and HB
- Bill 38 – Builders Liens Act Amendment (Prompt Payment)
- Contingencies

EXPECT THE UNEXPECTED

- No other project has ever gone according to plan. Why should this one?

TEAM COMMUNICATION

- Open lines
- Bad news not BS

FINISHING TASKS

- Touch things once

BONUS POINTS

- Equal opportunities
- Pay it forward at every opportunity
- Life is short, have fun

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